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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **CGU Application Form for Faculty (Applicant fills) YY/MM/DD**  **I (Your full name) apply for CGU school Dept. academic faculty，the following is my information：**   * **Basic information：** | | | | | | | | | | | |
| **Name** | |  | **ID or Passport No.** | |  | | **Birth** | | **YYYY/MM/DD** | | |
| **Teacher Abroad** | | **□Professor □Associated Prof.**  **□Assistant Prof. □Lecture** | | | **Certification No.** |  | **Start off** | **YY MM** | | |
| **Apply level** | | **□Professor □Associated Prof. □Assistant Prof. □Lecture** | | | | **Kind** | **□Full time □Part time** | | | |
| **Education** | **Graduated School** | | **Nation** | **Major/Minor Dept.** | | **Degree** | **School Period(YYMM-YYMM)** | | |
|  | |  |  | |  |  | | |
|  | |  |  | |  |  | | |
|  | |  |  | |  |  | | |
| **Current post** | **Agency Name** | | **Nation** | **Service Dept.** | | **Position** | **Service Period(YYMM-YYMM)** | | |
|  | |  |  | |  |  | | |
| **Experience** | **Agency Name** | | **Nation** | **Service Dept.** | | **Position** | **Service Period(YYMM-YYMM)** | | |
|  | |  |  | |  |  | | |

* **Teaching Experiences：**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **School Name** | **Dept.** | **Course Title** | **Teaching Period(YYMM-YYMM)** | **Full or Part time** |
| **Teaching Experiences** |  |  |  |  |  |
| **Teaching field** |  | | | | |

* **Academic Performance in 5 years：in another page**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1. Research Projects** | **Host** | **NIH Or MOST etc. (government)** | | **(amount)** | | **Co-host** | **NIH Or MOST etc. (government)** | | | **(amount)** | |
| **others** | | **(amount)** | | **others** | | | **(amount)** | |
| **2. Journal Publications** | **kinds** | | **(1)First Author** | | | **(2) Corresponding Author** | | | **(3)Co-author (without(1)(2))** | | |
| **Current Post in 5 year** | | **Total** | **Current Post in 5 year** | | **Total** | **Current Post in 5 year** | | **Total** |
| SCI and EI | |  | |  |  | |  |  | |  |
| SCI | |  | |  |  | |  |  | |  |
| EI | |  | |  |  | |  |  | |  |
| SSCI | |  | |  |  | |  |  | |  |
| others | |  | |  |  | |  |  | |  |
| **3. Books** | **Foreign (amount):** | | | | **Inboard (amount):** | | | | **Others (amount):** | | |
| **4. Patent,** **technology transfer** |  | | | | | | | | | | |
| **5.** **Research areas findings or specific contributions** |  | | | | | | | | | | |

* **Main Publication：(Author, Title, Journal name, E-pub Month, Year, Volume & Issue: Page, SCI or Non SCI, Impact Factor, Rank****, Publishing house)**
* **Future Academic Plan：(in another page)**

**Note 1. One Written information with PDF document in following requirements. Check list：□1. Application Form for Faculty □2. Academic Performance in 5 years □3. Future Academic Plan □4.CV □5. Photocopy of Academic Certificates □6. Original Transcript □7. Photocopy of Experience Certificates or Taiwan Teachers Abroad □8. Three Letter of recommendation □9.** **Representative and secondary publications.**

**Note 2. Apply Faculty for another school now? □Yes □No**

**Applicant(Signature)： (I can arrive school on YYYY/MM/DD)**

**Academic Performance in 5 years**

**Future Academic Plan**

**Curriculum Vitae**

**Photocopy of Academic Certificates**

* Foreign Academic Certificates verification
* Send the photocopy to Embassies of Taiwan which nearby the collage you graduated. The Embassies link <https://www.mofa.gov.tw/en/default.html>
* Translate in English if your Academic Certificates in other Language.
* Fill out the next Form” List **of Qualifications for Teachers Abroad application**”
* Attach the records of Entry and Outbound during school.
* Taiwan Academic Certificates verification

Send the photocopy to Academic Office of collage you graduated.

**List of Qualifications for Teachers Abroad application**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name | | Chinese | |  | | | | Foreign | | |  | | | |
| Taiwan Highest Education | | University(College)　　　 　 Dept.(所)　　　　　YY Graduated | | | | | | | | | | | | |
| Foreign Highest Education | | University(College) Name | |  | | | | | | Place | Nation | | |  |
| State | | |  |
| Academic Degree | | □PhD. □Master □Diploma | | | | | | Graduation YY MM on Academic Certificates | | | |  |
| How to hold the Academic Degree | | * 1.Study courses and write thesis * 2.Study courses without write thesis * 3.Only write thesis * 4.others ( ) | | | | | | | | | | | | |
| School Period | | From　　YY　　MM　　DD till　　 YY　　MM　　DD | | | | | | | | | | | | |
| every Semester, Quarter, Summer Session period | | | | | | | | | | | | | | |
| 1st | | Semester Quarter Summer Session | | | | | | | | From YY MM till YY MM | | | | |
| 2nd | | Semester Quarter Summer Session | | | | | | | | From YY MM till YY MM | | | | |
| 3rd | | Semester Quarter Summer Session | | | | | | | | From YY MM till YY MM | | | | |
| 4th | | Semester Quarter Summer Session | | | | | | | | From YY MM till YY MM | | | | |
| 5th | | Semester Quarter Summer Session | | | | | | | | From YY MM till YY MM | | | | |
| 6th | | Semester Quarter Summer Session | | | | | | | | From YY MM till YY MM | | | | |
| 7th | | Semester Quarter Summer Session | | | | | | | | From YY MM till YY MM | | | | |
| 8th | | Semester Quarter Summer Session | | | | | | | | From YY MM till YY MM | | | | |
| 9th | | Semester Quarter Summer Session | | | | | | | | From YY MM till YY MM | | | | |
| 10th | | Semester Quarter Summer Session | | | | | | | | From YY MM till YY MM | | | | |
| The records of Entry and Outbound during school | | | | | | | | | | | | | | |
| Outbound | YY　 MM | | Outbound | | YY　 MM | | Outbound | | YY　 MM | | Outbound | | YY　 MM | |
| Entry | YY　 MM | | Entry | | YY　 MM | | Entry | | YY　 MM | | Entry | | YY　 MM | |
| Outbound | YY　 MM | | Outbound | | YY　 MM | | Outbound | | YY　 MM | | Outbound | | YY　 MM | |
| Entry | YY　 MM | | Entry | | YY　 MM | | Entry | | YY　 MM | | Entry | | YY　 MM | |
| Outbound | YY　 MM | | Outbound | | YY　 MM | | Outbound | | YY　 MM | | Outbound | | YY　 MM | |
| Entry | YY　 MM | | Entry | | YY　 MM | | Entry | | YY　 MM | | Entry | | YY　 MM | |
| Supplementary note | | | | | | Signature | | | Review results  (Reviewer only) | | | Reviewer  (Reviewer only) | | |
|  | | | | | | If the information listed above is not true, I agree to bear My own legal responsibility. | | |  | | |  | | |

**Original Transcript**

* Foreign Transcript verification
* Send the Original to Embassies of Taiwan which nearby the collage you graduated. The Embassies link <https://www.mofa.gov.tw/en/default.html>
* Translate in English if your Transcript in other Language.
* Taiwan Transcript

Apply for Academic Office of collage you graduated.

**Photocopy of Experience Certificates or Taiwan Teachers Abroad**

* To skip if you don’t have it.

**Three Letter of recommendation**

* Seal letter or mail to chair of Department.

**Publications Description**

* Publish Date can be online or written, choose better one.
* Nation Taiwan or R.O.C. is acceptable. No “Taiwan, China”, “Taiwan, People’s of republic” etc.
* Journal detail information include authors’ name, title, volume, Issue, page, publish date **,** Publishing house.
* Attach the review certificates about conference paper, works, competition.
* No Master Thesis even partial for Assistant Professor, No PhD Thesis even partial for Associated Professor**.**
* No collating, adding, deleting, combining, or arranging others' works.
* Attach the accept letter by publisher when your paper not ready to online or written.

**One** **Representative Publication：**

* Current post with or without teacher abroad in 3 years (female can be in 5 years if pregnancy), first author, base date is 31th July.
* To skip the next Form “**Certificate of Co-Authorship of Representative Publication for Teacher Qualifications Accreditation at Institutions of Higher Education**” if single author or Academician of Academia Sinica. Also skip the foreign co-author if you are the first or corresponding author.
* The Previously unqualified Representative Publication can be a Representative Publication again but have to add or replace at least two Reference Publications.

**One to seven Reference Publications：**

* Current post with or without teacher abroad in 7 years (female can be in 9 years if pregnancy), first author, base date is 31th July.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Certificate of Co-Authorship of Representative Publication for Teacher Qualifications Accreditation at Institutions of Higher Education | | | | | | |
| Applicant’s Name | Chinese |  | English |  | School Name |  |
| Title of Representative Publication |  | | | | Publication Date |  |
| Proportion completed by the Applicant / Co-author(s) contributions | Contents | | | | Proportion contributions | Personally sign |
| ※example  Applicant/ Co-author(s)○○○：Article research framework, manuscript organization, statistical analysis, conclusion writing, interviews and data organization, manuscript review and editing, and English manuscript editing | | | | ※example  70% |  |
| Co-author(s) ○○○：(Please specify) | | | | % |  |
| Co-author(s) ○○○：(Please specify) | | | | % |  |
| Co-author(s) ○○○：(Please specify) | | | | % |  |
| (If more space is needed, please add the list yourself) | | | |  |  |
| Amount | | | | 100% | |
| Fill in Date | YYYY/ MM/ DD | | | | | |

1. The Certificate of Co-Authorship shall be governed by Article 23 of the Accreditation Regulations Governing Teacher Qualifications at Institutions of Higher Education.

2. The Applicant and Co-author(s) shall personally sign, and detail their contribution.

3. According to Subparagraph 1 of Article 44 in the Accreditation Regulations Governing Teacher Qualifications at Institutions of Higher Education, applicants whose certificate of co-authorship is found by the Ministry of Education to contain false information shall be considered failing the teacher qualification review, and at the same time barred from applying for teacher qualification review for one to three years. Moreover, according to Subparagraph 3 of the same article, applicants whose certificate of co-authorship is found by the Ministry of Education to be forged or altered shall be considered failing the teacher qualification review, and at the same time barred from applying for teacher qualification review for seven to ten years.

4. If the co-author is a foreigner, this Certificate may be completed in English. (It is necessary to have the foreign co-author fully understand the content of this Certificate.)

5. When the publication is completed by more than one author, only one of the authors can submit it as a representative publication for teacher’s promotion. Any other co-authors shall waive their right to submit this publication as a representative publication for teacher’s promotion.

6. If more space is needed, please attach additional page(s).

**Declaration to Collect, Process and Use Personal Information**

According to the Personal Data Protection Act, Chang Gung University of Tainan (hereinafter as CGU) issues its statement of personal data protection and collection agreement to notify you of your responsibilities and rights and solicit your consent to the collection, processing and use of your personal data by CGU. Your signature below indicates that you have read, understood and accepted the contents set forth in this agreement.

I. Basic Data Collection, Renewal and Management

(I)CGU will collect, process, and use your personal data in accordance with the Personal Data Protection Act and relevant laws and rules enacted in Taiwan, the Republic of China.

(II) Please provide your accurate, latest and complete personal data.

(III)Your personal data collected by CGU to facilitate its administration includes the information in the columns marked as required on the form.

(IV)Please inform CGU of any change to your personal data to maintain the latest information.

(V)You may lose certain rights or benefits if you provide incorrect, untrue, outdated or incomplete information.

(VI)According to the Personal Data Protection Act (ROC), you are entitled to make the following requests: 1. To check or review the collected data. 2. To receive a photocopy of the collected data. 3. To supplement or revise the collected data. 4. To cease the collection, processing or use of the collected data. 5. To delete the collected data. However, CGU may reject your requests in order to meet the administrative needs of its offices and institutes. Moreover, should you suffer any losses due to such requests, CGU shall not be held responsible for any compensation.

II. Purpose of Personal Data Collection

(I)CGU collects your personal data to meet the needs of educational administration.

(II)We will solicit your consent in a written form in advance before using your personal data to serve a purpose other than the one specified in Item (I) of this article. While you may refuse to provide your personal data to CGU, you may lose certain rights or benefits as a consequence.

III. Basic Information Security Should your personal information be stolen, disclosed, altered or infringed upon due to the violation of the Personal Data Protection Act by CGU the occurrence of any natural disasters, incidental changes or other unavoidable circumstances, CGU shall inspect the cause and inform you by phone, mail, email or website notice.

IV. Validity of Agreement

(I)Your signature on this agreement indicates that you have read, understood and accepted its contents.

(II)CGU is entitled to amend the contents of this agreement, and any amendments will be publicized on the CGU website. Should you disagree with any amendments, please exercise your right to request that CGU discontinue to collect, process or use your personal data according to Item VI of Article I. Otherwise, you are considered to have agreed to the amendment.

V. Governing Law and Jurisdiction The interpretation and applicability of this agreement shall be governed by the law of the Republic of China. Any disputes arising out of or relating to this agreement shall be submitted to Taoyuan District Court as the court of the first instance jurisdiction.

Note: The contents of this agreement were translated from the original Chinese. In the event of any discrepancies between the two versions, the Chinese always takes precedence.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Signature(YYYY/MM/DD):\_\_\_\_\_\_\_\_\_\_