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|  | **Chang Gung University** **Student Helper Work Log**Name： 　 IC/ARC No.：Project No.： Student ID：Month： 　 Payment method：NTD /hrEmployment type：□contract-based　 □research scholarship recipient |
| No. | Date | Time  in and out | Subtotal(hr) | Working Summary | Signature of the department head ( Project supervisor ) |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |
| 8 |  |  |  |  |  |  |
| 9 |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |
| 11 |  |  |  |  |  |  |
| 12 |  |  |  |  |  |  |
| 13 |  |  |  |  |  |  |
| Total monthly working hours: ＊ Signature of Department Head: Signature of part-time staff :  |

Please submit this form to the CGU personnel office before the 21st of every month tofacilitate recording and filing.

Research Project Stamp